

BYLAWS

Society for the Advancement of Behavioral Economics

ARTICLE I

Purpose

SABE is an association of scholars who are committed to rigorous economic analysis and are interested in learning how other disciplines — such as psychology, sociology, anthropology, history, political science, biology, computer science and other related disciplines — further our understanding of economic behavior. An important function of SABE is to serve as a forum for research which may not find either comprehension or acceptance in conventional economics societies. SABE also aims at facilitating communication between economists and scholars trained in related disciplines.

ARTICLE II

Membership

Membership is open to anyone who subscribes to the purposes of the Society and pays the dues which are determined by the Executive Committee (main executive body, henceforth EC) and approved at the General Assembly (general SABE meeting open to all its members). Members have the right to vote in elections of the Society, to receive the Society's Newsletter and other communications, and to participate in its conferences as attendants and, subject to the approval by the respective program committees, as speakers. Members are encouraged to propose workshops and other initiatives that further the mission of SABE.

ARTICLE III

Officers

SABE Officers form an EC responsible for regular guiding and directing the affairs of the Society and its relations to the professional community and general public. The EC consists of the following Officers: President, President-elect, Executive Director, Secretary, Treasurer, Editor(s) of the Newsletter, SABE social media and SABE webmaster and Ex-Officio EC members. SABE President is the head of the EC. The president governs the activities of SABE and represents the organization in negotiations and public affairs.

The Executive Director and the Secretary assist the President in the governance of the Society. The Executive Director is among others responsible for the following regular affairs:

- i) committees: forming, maintaining and supporting the SABE committees and act as their contact person
- ii) country representatives: renewing/updating the service of present country representatives if necessary, searching for new country representatives and be their contact person
- iii) SABE conference: co-organizing the General Assembly at the annual SABE conference together with the SABE President and the SABE Secretary
- iv) public relations: issuing calls for application/interest for organizing meetings, workshops and summer schools.,
- v) Website: together with the Secretary, reviewing and updating web contents on SABE's homepage on a regular basis,
- vi) Board meetings: preparing the agenda of Board meetings for the year.

The Secretary is among others responsible for the following regular affairs:

- i) Board election: organizing the bi-annual SABE Board election
- ii) SABE conference: issuing the minutes of the SABE General Assembly to be subsequently passed around to all SABE members
- iii) public relations: sending announcements/reminders concerning meetings, workshops, summer schools, conferences via different mailing lists.
- iv) Website: Together with the Executive Director, reviewing and updating web contents on SABE's homepage on a regular basis.
- v) Assistance: keeping track of regular events and activities of the year, initiating the process by which actions of the EC are needed to take place.

ARTICLE IV

Board

The Board provides high-level leadership for the Society and is together with the Executive Officers responsible for guiding and directing the affairs of the Society. Board members are SABE members committed to SABE's mission, vision and values. Board members are entitled to vote over the decisions proposed by the EC or SABE Committees, participate in discussions, state their opinions concerning all SABE affairs and present to the Board own proposals if relevant for the Society. Each regular Board member has voting rights whenever proposals need the approval of the Board. Voting usually takes place online and members must have at least 5 days to respond. A proposal gets approved by the Board if at least 2/3 of the received answers voted in favor of the proposal.

The Board shall be composed of up to 20 members and a minimum of 14 members.

ARTICLE V

Country Representatives

SABE worldwide activities are monitored and promoted through the network of its country representatives. Typically, this is one (for the US, one per region) reputable and well-connected academic who acts as a contact point for local members of SABE and academic community in general, and promotes SABE activity and values within the respective region. Nominations of country representatives (including self-nominations) are prepared by the EC every five years, and approved by the Board. Country representative passes the information one receives from SABE (funding opportunities, chances to participate in projects, workshops, etc.) to all interested researchers working in the according country through mailing lists, twitter and other forms of social media. Besides, country representatives also may take the initiative to organize academic events and initiate projects in their regions that are consistent with SABE's mission and promote the Society's values.

ARTICLE VI

Elections

All members of the EC and the Board are elected at regular basis, typically at the annual General Assembly, as specified below.

Executive Officers

The succession scheme of the Officers serving on the EC pursues the following goals:

- 1) efficient transfers of expertise, skills and know-how acquired through a service term of SABE officers, especially when dealing with repeating issues;
- 2) attracting external people to hold leading positions for gaining additional visibility in the academic society and enhancing collaborative opportunities that might arise through such exposures.

The Executive Director, Editor(s) of the Newsletter, Secretary and Treasurer shall hold office for a four-year term. To strive for continuity these Officers can serve additional terms which the sitting President has to propose to the Board in advance for approval. Internal succession of moving for example from Secretary to Executive Director in four-year terms is allowed, but not mandatory. Likewise, an internal succession plan going from Secretary to Executive Director to President-Elect, or from Executive Director to President-Elect is possible. The participation of members in executive level decisions is channeled and encouraged by continuous recruiting of members for serving on a variety of committees as well as in the role of country representatives. The sitting Secretary and Executive Director have adequate time and exposure to this body of volunteers and others through a variety of small and large collaborations to consider and nominate successors to the EC and the Board. Once Officers wish to resign from their position the EC has to be informed as soon as possible, ideally one year in advance. The EC will –if necessary in consultation with the Board– find a successor who shall begin the service 6 months prior to the official start of the

term for smooth transition.

President and President-elect

To ensure transparency in elections of SABE President, the following procedures will be observed:

1. Every member of SABE is eligible to nominate (inclusive of self-nomination) potentials for President. This nomination process shall start 3 years before the presidential service will take place.
2. A nomination requires the nominator to have presented the idea to the nominee for an initial assessment of their willingness to hold this office and deliver the responsibilities.
3. The formal nomination must be accompanied with a statement to the qualifications and expectations of the nominee from the nominator.
4. All the nominations will be presented for an online general election in which all current members of SABE are invited to participate and to give their votes on each nominee.
5. The candidate with highest vote from the Membership will be contacted by the sitting President for accepting the position. In case of refusal, the sitting President contacts the next person in popular vote, and so on until acceptance. Outcomes of the public vote and consent of the highest ranking candidate are reported to the General Assembly which approves the results and appoints the selected candidate at the position of President-elect.

The President and President-elect shall each be elected for a two-year term. Ordinarily, the President-elect will become the next President after he or she serves the two-year term as President-elect and is subsequently elected as President. The President can serve more than one term in office, but not consecutively. After the fulfillment of presidential service, a past President is entitled to serving as an Ex-Officio member of the Board with no term limits, but with no voting rights.

Board

Regular elected Board members shall be elected for a four-year term and can serve no more than three consecutive terms. The terms of office shall expire at the end of the final year of their term. It is desirable to stagger the terms of Board members. Prior to the election, the President, in consultation with the EC, shall appoint a Nominating Committee consisting of at most three members. The Nominating Committee should, after inviting suggestions from the Membership, nominate candidates for Board positions occupied by Board members whose terms are expiring. The Nominating Committee shall submit its nominations to the EC. The Secretary shall send ballots containing the candidates' names to the Membership with instructions for their return and report the results of the election to the Board and Membership in sufficient time so that the results are available prior to the annual SABE meeting in the second year of the President's term. Candidates obtaining a simple majority of the vote shall be elected. In the event of a tie, the EC shall decide the election with a simple majority rule.

Country representatives

Call for country representatives is launched once in 5 years. Nominations are approved by the Board at the annual meeting, and communicated to the GA. In the meantime, if necessary, a replacement country representative may be solicited, whenever possible, with the involvement of the outgoing country representative, and approved by the Board.

ARTICLE VII

Filling Board Vacancies

If a vacancy in the Board arises, the EC is responsible for appointing a replacement to serve for the duration of the term of the vacant position.

ARTICLE VIII

Meetings and Conferences

There shall be at least one general meeting open to all members of the Society each year, typically held at the annual SABE conference to be held over the Summer. There shall also be at least one meeting of the EC and the Board annually. This meeting will normally be held during the time of the annual conference or, if necessary, in other forms, including online conferences. In between conferences, monthly conference calls for alignment and planning are encouraged and desirable among the Executive Officers.

SABE is also allowed to organize conferences with other organizations and sessions at other general-purpose economic conferences.

ARTICLE IX

Communications

SABE owns an online, free-access electronic Journal of Behavioral Economics for Policy (JBEP), published bi-annually on SABE website. SABE GA appoints the Editor-in-Chief to the JBEP and approves its Editorial Board and Board of Directors.

The Society's Newsletter shall be the main vehicle for keeping the membership and others informed of the affairs of the Society. In each Newsletter, readers are informed about recent developments within SABE, calls for different events such as workshops and summer schools, announcements for upcoming conferences, seminars and courses, new developments of journals related to Behavioral Economics, recently published books, and calls for papers within special issues on Behavioral Economics topics. The Newsletter Editor(s) make(s) sure that the Newsletter appears at least twice a year.

SABE also operates other electronic means of communication, such as mailing lists, public chats,

microblogs etc.

ARTICLE X

Committees

Collective decisions on SABE regular activities are implemented through specific committees, such as the Workshops Committee, Summer Schools Committee, ASSA Committee and others, which may be proposed by the SABE EC and approved by the Board, together with their mandates, membership, and budget. As a rule, such committees consist of three members. Any member of the Society is eligible to be a member of a committee.

Committee members elect a chair from among them, and formulate their evaluation criteria and the timeline of activities in coordination with the EC or its responsible member(s). Committee members evaluate the proposed decisions independently according to the criteria, and communicate them to the chair in electronic form. After all evaluations are made, all committee members vote over the final decision, taking into account evaluations of all of them. Committee meetings typically take place online. Members of the EC may be invited to join the committee meetings, but have no voting rights.

Decisions of the committees are to be communicated to the Board and implemented by the EC.

ARTICLE XI

Finances

The Treasurer is responsible for deposits from membership fees from Annual Conferences, and withdrawals of the Society's funds, for keeping accurate records of the Society's financial condition, and for advising the EC on financial matters. The Treasurer processes payments when approved by the EC, maintains the Society's financial accounts and makes sure that any registration fees are paid. The Treasurer shall keep a current list of the Society's members and shall submit a report of the Society's financial condition at the time of the General Assembly.

ARTICLE XII

Amendments

The EC shall have the power to recommend amendments of the Bylaws. For adoption, amendments require a two-thirds affirmative vote of the mailed ballots returned by the Society's members. Members must have at least thirty days to respond.